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President's Message

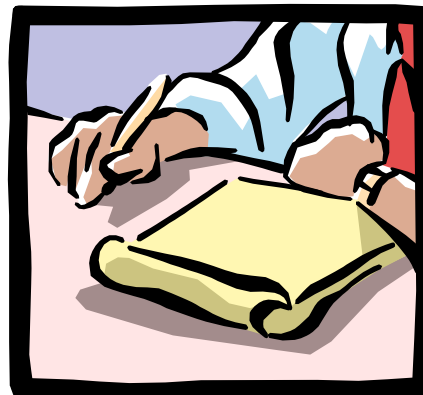
Tim Pyatt

As I embark on my tour of duty as your president, I continue to marvel at the strong leadership the society has enjoyed since its inception. From Richard Shrader to Russell Koonts, we have been blessed with individuals committed to keeping SNCA vital to our professional lives. I will do my best to continue this tradition and consider myself and SNCA fortunate that so many of our past-presidents are still active members who devote their energies to keeping SNCA a thriving and relevant organization.

This issue will list the new officers and board members, but I do not want to overlook those leaving the board. We are extremely grateful to outgoing members-at-large Carole Treadway and Jeff Futch. Besides serving on the board, the members-at-large have been responsible for site selection and helping with local arrangements for our fall and spring meetings. Their contributions helped insure the success of recent meetings.

I also want to add special words of thanks to Debbi Blake, chair of the Membership Committee, and to Michele Justice, secretary. Debbi has done an outstanding job in keeping membership roles up to date and advising the board on membership trends and areas of concern. Her ef-

forts have helped us increase membership to new heights. Michele's work as secretary also has been remarkable. Besides recording meetings, she put together and mailed our fall and spring meeting packets, assisted with the program committee, and has been a vital and sometimes overlooked part of our success. Her contributions as secretary will be missed, but we know that Michele, as well as Debbi, Jeff, and Carole, will continue to work for the benefit of



the membership.

This looks to be an eventful year for SNCA with a number of activities and initiatives proposed. First, we plan to review and recommend changes as appropriate to the bylaws and constitution. As with any dynamic organization, change occurs over time and must be reflected in

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The *North Carolina Archivist* is the newsletter for the Society of North Carolina Archivists. Members are encouraged to contribute by submitting articles, book reviews, and information on recent job changes, professional development, acquisitions, exhibits, workshops, projects, and publications. The newsletter is published quarterly, and this issue was designed using Microsoft Publisher 98.

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President's Message continued

our governing documents. Positions such as members-at-large have added duties, and we have started new endowment funds. In order to preserve our tax-exempt status, these documents must be kept up to date. In the coming months I will be appointing an ad hoc committee to rewrite these documents for presentation and review at the Spring 2000 meeting.

I will also be appointing an ad hoc committee to assess the feasibility and interest for holding a southeastern archives meeting in 2002 with archival organizations in Tennessee, South Carolina, and Georgia. Assuming there is enough interest for such a meeting by all parties, it is my hope that we can form a federation with these other states that will support occasional joint meetings that will rotate throughout the region. Given the success of multi-state organizations such as the Mid-Atlantic Regional Archives Conference (MARAC) and the Midwest Archives Conference (MAC), this would seem to be an obtainable goal. However, unlike these organizations, I would like to see each of the southeastern states continue their own independent

identities. Our joint meetings would be an opportunity for each group to share our collective knowledge and experience across the region. I will report on the progress of the ad hoc committee in this column and make a formal presentation about our planning status at the spring 2000 business meeting.

Through the work of the Education Committee and the Development Committee, we plan to continue encouraging student involvement in SNCA. We had nearly a dozen student members attend the spring meeting in Greensboro, and a graduate student participated as a panelist in the afternoon session. The committees plan to strengthen ties with archival graduate student groups and will work to let new students know about us.

I would like to close by asking you to get in touch with me, or with any member of the board, if there are ideas or programs you would like us to pursue. SNCA is YOUR organization and we want it to meet your professional needs and concerns. Please feel free to contact me at (919) 962-1345 or email

Meet Your Executive Board Members

Each spring new officers are elected to the SNCA Executive Board. Because some officers serve for two years, and some for one, the membership of the board is not completely new each spring. This ensures the board continuity in leadership, as well as broad opportunities for membership participation.

Beginning with this issue of the newsletter, the board members and their contact addresses, phone numbers, and e-mail addresses will be listed in each issue. Please feel free to contact them with any ideas or input you may have. To kick off this new portion of the newsletter, we invite you to "meet" your board members.

President (Tim Pyatt): Tim Pyatt serves as the current SNCA President. In that capacity he presides over board meetings and general meetings of the membership. He also provides leadership by enabling programs and member initiatives.

As the Curator of Manuscripts for the Manuscripts Department at the University of North Carolina-Chapel Hill, which includes the Southern Historical Collection, the Southern Folklife Collection, University Archives, and General and Literary Manuscripts, Tim is responsible for collection development, fund raising, and overall supervision of the department. In addition, Tim, as a membership liaison for the Society of American Archivists, provides a key contact in North Carolina for SAA membership. He also serves as an adjunct faculty member at the UNC-CH School of Information and Library Science.



Tim can be reached at: Manuscripts Depart-

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ment/ Wilson Library, CB 3926/ University of North Carolina at Chapel Hill/ Chapel Hill, NC 27514/ (919) 962-1345/ tpyatt@email.unc.edu

President-Elect/Program Committee Chair

(C. Edward Morris): Ed Morris is the newly elected President-Elect/Program Committee Chair for SNCA. In this office he guides the program committee in the development of the agendas for the spring and fall meetings. After the spring business meeting this officer becomes the new SNCA President.

Ed currently serves as Head of Reference for the NC State Archives. In that position he oversees all reference functions for the archives, including all correspondence and security functions of reference.

Ed can be reached at: NC State Archives/ 109 East Jones Street/ Raleigh, NC 27601/ (919) 733-3952/ emorris@ncsl.dcr.state.nc.us

Treasurer (Paul Kiel): Paul Kiel manages the finances of SNCA in coordination with the board and the Assistant Treasurer. This includes investments, account management, payment of expenses, and collection of income from dues and meeting registrations.

As the Interim Head, North Carolina State University Libraries Special Collections, Paul directs the Special Collections program at NC State, including Rare Books, Manuscripts, and the University's Archives. This includes coordinating collection development, technical services, budgeting, public services, preservation, exhibits, and information technology. Paul also co-manages the SNCA Technology Subcommittee. This subcommittee manages the SNCA list-serv and website.

Paul can be reached at: Box 7111/ D.H. Hill Library/ Raleigh, NC 27695/ (919) 515-8119/ paul_kiel@library.lib.ncsu.edu

Membership Committee Chair (Sue Zolkowski): As the new Membership Committee Chair,

Sue looks forward to meeting many more SNCA members while carrying out the duties of her office. This office maintains the membership database, promotes the acquisition of new members, and provides other officers with access to our mailing list.

Sue is the Branch Manager for the Olivia Rainey Local History Library. As the library manager and archivist, Sue oversees all aspects of the library and collection management, including collection development and patron assistance. She also manages the interlibrary loan program for all Wake County public libraries.

Sue can be reached at: 4016 Carya Drive/ Raleigh, NC 27610/ (919) 250-1196/ szolkowski@co.wake.nc.us

Publications Committee Chair (Edwin Southern):

Ed describes the Publications Committee as the curator of SNCA's face in print and electronic media. As chair of this committee, Ed works with the newsletter editor to publish the newsletter, oversees the publication of the brochure, and oversees the periodic publication of the repository guide.

Ed is employed with the North Carolina State Archives as the Records Management Analyst Supervisor. In that capacity he is in charge of state agency records management and the State Records Center.

Ed can be reached at: NC State Archives/ 109 East Jones Street/ Raleigh, NC 27601/ (919) 733-3540/ esouthern@ncsl.dcr.state.nc.us

Development Committee and Education Committee Chair (Russell Koonts): On the SNCA Executive Board the past president chairs these two committees. In that capacity Rusty helps the Development Committee examine ways to utilize society endowment funds. The Education Committee proposes yearly workshops to be provided for society members. While the Education Committee shares some duties with the Development Committee, it also serves as the outreach arm to students and new professionals in the state. To that end

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Meet the Executive Board continued

Rusty hopes to examine ways that SNCA can foster a mentoring relationship with the various archives education programs and student archival organizations in the state.

Rusty, as the North Carolina State University Archivist, coordinates the daily activities of the NCSU University Archives. He acts as collection developer for the engineering and technology archives (includes university archives collections solicitation and processing, manuscript solicitation and acquisition, and rare book selection and purchase).

Rusty can be reached at : Box 7111/ D.H. Hill Library/ Raleigh, NC 27695/ (919) 515-2273/ russell_koonts@ncsu.edu

Secretary (*Suellyn Lathrop*): As secretary Suellyn records the activities of SNCA and disseminates information regarding meetings to the membership. She also cares for the permanent records of the organization.

Suellyn, as University Archivist and Records Manager for East Carolina University, describes her job as the university's "cradle to grave records caretaker." She also is a member of the Eastern Carolina/ Greenville, NC chapter of the Association of Records Managers and Administrators.

Suellyn can be reached at: Special Collections/ Joyner Library/ Greenville, NC 27858/ (252) 328-0272/ lathrops@mail.ecu.edu

Member-at-Large (*Madeleine Bagwell Perez*):

The members-at-large for SNCA serve on the SNCA Executive Board and help select future meeting sites. Madeleine is compiling information on possible meeting sites for the fall 2000 meeting.

Madeleine serves as University Archivist and Records Officer for the University of North Carolina at Charlotte where she is responsible for drafting and implementing records retention and disposition schedules for the university's inactive records. She works with the university attorney and the univer-

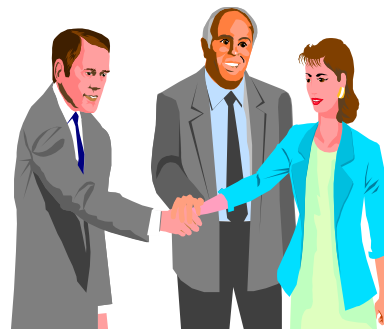
sity's electronic records officer to formulate guidelines and policy concerning access to active records and access/preservation of electronic records. As part of the staff of Special Collections in Atkins Library, she also provides service to users of the rare book and manuscript collections.

Madeleine can be reached at: University Archives/ J. Murrey Atkins Library/ UNC Charlotte/ 9201 University City Blvd./ Charlotte, NC 28223-0001/ (704) 547-3595/ mbperez@newmail.uncc.edu

Member-at-Large (*Lynn Pritcher*): Lynn Pritcher serves as the second member-at-large for SNCA. Her duties are similar to Madeleine's, but Lynn is working on finding a location for the spring 2000 meeting.

Lynn, the Project Archivist for the Digital Scriptorium at Duke University, manages the digital scanning project of advertisements titled: Emergence of Advertising in America, 1850-1920. She coordinates the scanning, data entry, quality control, and also works on the web page design for the final product.

Lynn can be reached at: Digital Scriptorium/ 212 Perkins Library/ Duke University/ Durham, NC 27708-0185/ (919) 660-5913/ lynnp@duke.edu



Institutional Profile: Glaxo Wellcome's Heritage Center

Glenn Burchett



Formed from Glaxo Inc. and Burroughs Wellcome Inc. in 1995, Glaxo Wellcome Inc. is the US subsidiary of Glaxo Wellcome plc. Glaxo Wellcome is a re-

search-based company whose people are committed to fighting disease by bringing innovative medicines and services to patients throughout the world and to the healthcare providers who serve them. The Heritage Center strengthens the corporate memory by providing information and artifacts for publications, videos, and exhibits. As part of the Corporate Creative Services Department within the Corporate Affairs Division, the Heritage Center is proactively engaged within the company and with selected, external individuals and organizations.

Current work includes development of an exhibit on Drs. George Hitchings and Gertrude Elion, who discovered drugs that treated cancer, malaria, gout, herpes, rheumatoid arthritis, and bacterial infections. In addition, they discovered the first immunosuppressant that allowed organ transplants between individuals other than identical twins. These accomplishments led to the Nobel Prize in Physiology & Medicine in 1988. Also we are part of a team putting together a display at the Olympic Festival, which will be held at Meredith College from June 27th through July 3rd. The festival is a gathering point where international food, exhibits, entertainment and pin trading will take place as part of the 1999 Special Olympics World Games.

The Heritage Center is the repository for highly selective records and artifacts that tell the story of the company in the United States. Beginning in 1752 with the outfitting of the first hospital pharmacy in Philadelphia to the formation of Glaxo Wellcome, the Heritage Center provides a resource

to answer questions about the past. When individuals contact our toll free number (1-888-TALK-2GW) at the Customer Response Center, questions about the company's history are routed to the Heritage Center. Key words such as "archives", "old product", or "history" are utilized in their database to point to the Heritage Center.

The Heritage Center receives calls concerning the Wellcome Institute for the History of Medicine and the Burroughs Wellcome Fund, two organizations that share common names but are independent of each other and Glaxo Wellcome. Both organizations grant money for research with the Wellcome Institute, a part of the Wellcome Trust, issuing 300 grants annually for the study of the history of medicine.

Other activities at the Heritage Center include supporting video productions with photographs and film clips, and providing information to historians writing the history of the company. Recently participants from the Business History Conference visited Glaxo Wellcome. As with all archives programs, our collections continue to grow. The most recent acquisition is a large model of dihydrofolate reductase, that was constructed to aid in the design of second generation trimethoprim analogues. Now 3D modeling and visualization are done on the computer.

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Website Abstracts

R. Todd Crumley

A common problem facing archivists is how to care for various media differing in format from the paper records in which many of them have been trained and have the most experience. This is especially the case in smaller repositories and archives where non-textual records make up a small percentage of the holdings; too small for a position dedicated solely to these records. The inevitable questions then pop up as to how much staff time and funding to devote to preservation efforts surrounding these materials.

The following sites have been selected to help provide answers to some basic preservation questions related to reel to reel film/audio recordings and videotapes.



VidiPax - The Magnetic Media Restoration Company <http://www.vidipax.com>

An excellent place at which to start is the VidiPax site. Jim Lindner is the president of this service company specializing in the restoration of magnetic media. The site consists primarily of links to other media restoration sites and Lindner's informative articles on preservation. Of particular note are his articles on "The Proper Care and Feeding of Videotape" -- covering the basics of videotape preservation, and "Videotape Restoration - Where Do I Start?" - offering advice on prioritizing candidates for restoration. Easily navigable, the site offers valuable information without overwhelming those new to audiovisual media restoration.

Conservation OnLine - Electronic Media Links <http://palimpsest.stanford.edu/>

After locating Stanford's Conservation OnLine (CoOL) site, a great resource touching on many archival subjects, click on "Electronic Media" for links to articles on videotape preservation and optical media issues. Those who deal with videotape fairly often may want to take a look at the terminology standardization efforts found in the working glossary of terms compiled by Rebecca Bachman (1996): <http://palimpsest.stanford.edu/byorg/bavc/bavcterm.html>

Library of Congress -- Motion Picture and Television Reading Room

<http://lcweb.loc.gov/rr/mopic/>

This site has been included, not so much for preservation information, but as a resource and starting place for locating specific films and recordings. This is a branch of the Motion Picture, Broadcasting, and Recorded Sound Division of the Library of Congress. Besides collection descriptions and reading room policies, the site provides links to other Library of Congress-affiliated resources such as the Recorded Sound Reference Room and the National Film Preservation Board.

Finally, for an extensive list of audio recordings resources found on the Internet, make sure you check out the ***Rodgers and Hammerstein Archives of Recorded Sound*** site at: <http://www.nypl.org/research/lpa/rha/rha.html>

If you know of any sites or subjects you would recommend exploring, please feel free to contact me at todd.crumley@duke.edu or (919) 684-5637 (w).

The Society of North Carolina Archivists is an organization of individuals and institutions who share a common concern in the preservation and use of archival and manuscript materials. The purpose of the society is to promote cooperation and exchange of information among individuals and institutions interested in the preservation of the archival and manuscript resources in North Carolina; to share information on archival methodology and the availability of research materials; to provide a forum for discussion of matters of common concern as they pertain to the archival profession in North Carolina; and to cooperate with professionals in related disciplines. Dues are \$15.00 per year, students \$7.50.

News on New Bern and Future Meetings

Ed Morris, President-Elect and Program Committee Chair

Mark your calendars now so you can make plans to attend SNCA's fall meeting in New Bern on October 8, 1999. The Program Committee is working hard to plan a great meeting, and we want to pass along some details so SNCA members can plan on attending. The Sheraton Grand hotel will provide the beautiful waterfront setting for our meeting, and Tryon Palace will serve as our host institution. Kay Williams, Director of Tryon Palace, promised SNCA members free tours of the palace, plus some behind the scenes tours, if members are interested. The program content will focus on non-textual records, including photographs, maps, motion picture film, and sound recordings.

All of the meeting information will be mailed to you in plenty of time to register, but for those of

you wanting overnight accommodations at the Sheraton Grand, it is not too early to make your reservations. The hotel reserved a block of rooms for meeting attendees at a special rate of \$71 a night for a single or double occupancy room. That rate is good for the nights of October 7 and October 8. Please identify yourself as a SNCA meeting attendee when making reservations. You can reach the Sheraton Grand at (252) 638-3585 or 1-800-326-3745.

Lastly, the Program Committee also is working on details for the spring 2000 meeting. If anyone has suggestions for session topics or a meeting theme, please feel free to contact one of the committee members. We welcome your input. Current committee members are Gwen Gosney Erickson, Paula

News From Around The State

Employment and Professional Activities:

Jane Charles, a graduate student in the Public History Program at NC State, has been hired by NCSU Special Collections as a summer intern for the Greenways Archives. She will be conducting a state-wide survey to determine what greenways collections exist in North Carolina.

Si Harrington completed a M.A. in history from North Carolina State University. His thesis, "Lafayette McLaws: Lee's Neglected War Horse" discussed McLaws, a Confederate general from Georgia.

Valerie Howell attended the workshop "Cemetery Preservation: Making Good Choices" in Petersburg, VA. The Chicora Foundation, Inc., Columbia, SC presented the workshop sponsored by the Virginia Association of Museums. **Todd Johnson**, Director of the Johnston County Heritage Center, attended the 1999 National Genealogical Soci-

ety Conference in the States in Richmond, VA.



Donna Kelly has been appointed a section liaison to the Division of Archives and History's computing office. She also maintains the web site for the Historical Publications Section of the Division of Archives and History.

Sarah Nerney, a graduate student in the Public History Program at NC State, has been hired by the Duke University Archives as a summer intern. She will be processing records of some of the University's student organizations.

Carole Treadway received the Board of Visitors Community Service Award at Guilford College's Spring Awards Convocation on April 6.

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News continued

Steven Weiss has been hired as Sound & Image Librarian for the Manuscripts Department of the University of North Carolina at Chapel Hill effective August 2, 1999. Mr. Weiss comes to Chapel Hill after working as a librarian/archivist for CNN's Washington, D.C. office. He has worked previously at the Motion Picture, Sound and Video Branch of the National Archives and Smithsonian Folkways Recordings. Mr. Weiss will administer the departments extensive media archives, including the Southern Folklife Collection and the archives of filmmakers Ken Burns, Tom Davenport, and Macky Alston.

Collection Development and Preservation:

The **Military Collection Project** of the **North Carolina State Archives** continues to collect items from North Carolina veterans. Some recent and noteworthy acquisitions include a collection of letters, photographs and other small items from World War II Navy Storekeeper 2/c James B. Creech of Johnston County. Prior to donating the papers of Mr. Creech, his first cousin and her husband scanned each letter and had the copies bound in three soft cover, spiral volumes. Then they donated the original papers and the volumes to the NC State Archives. In addition, the project recently acquired a copy of a portrait of Gunners Mate 3/c Charlie Cherry, an African-American man from eastern NC who served in the US Navy for over thirty years beginning in 1901. Using resources at the National Personnel Records Center in St. Louis, it was discovered that Mr. Cherry served on a river patrol boat on the Yangtse River in China, among other assignments. If you have any items for donation to the project, please contact Si Harrington at the NC State Archives; 109 East Jones Street; Raleigh, NC 27601, 919/733-3952.

Exhibits, Projects, and Workshops of Note:

At the 1999 biennial conference of the **North Carolina Libraries Association**, to be held September 21-24, 1999 in Winston-Salem, the **Roundtable on Special Collections** will present a

program entitled, "Documenting the African-American Experience in North Carolina." This program will profile the work of some North Carolina college and university collections. For further information, please see the website: http://www.rcpl.org/ncla/spec_coll/ As more details become available, they will be posted to the SNCA listserv and in the next issue of the newsletter.

On Saturday, April 17, approximately 75 people attended the "Break the Bank" ceremony for the Johnston County Heritage Center. Held in the 1913 First Citizens Bank building located on the corner of Third and Market Streets in Smithfield, the site is the future home of the Heritage Center. Johnston County native, Ray K. Hodge, was the guest speaker in addition to various Johnston County Commissioners and Heritage Center Commission members. Long-time supporters Claudia Brown of Willow Spring and Elizabeth Ross of Clayton, who died in April 1998, received special recognition. Also in attendance was Margaret McLemore Lee, founder of the Johnston County Room. The Johnston County Room, now located at the Public Library of Johnston County and Smithfield, will move to the third floor of the renovated bank building. The first floor will house a small museum exhibit gallery while the second floor will contain offices, a conference room, and artifact storage. Renovation of the bank building began on April 26 by C.C. Woods of Durham. Cleascapes, P. A. of Raleigh is the architectural design firm.

Newsletter Committee members: Ed Southern (NC State Archives), Kim Cumber (NC State Archives), Jason Tomberlin (NC State Archives), Glenn Burchett (Glaxo Wellcome), Todd Crumley (Duke University Archives), and Randy Penninger (University of North Carolina Charlotte)

Announcement From the Society of American Archivists

Editor's note: *Glenda Stevens of the Education Committee of the Preservation Section of SAA asked that this announcement be included in this issue of the newsletter. For more information on this initiative, please contact Glenda or Anke Voss-Hubbard.*

The Education Committee of the Preservation Section of SAA invites you to submit your preservation policy statements for selection for inclusion in a Model Preservation Management Policies manual in the making. The object of the project is to provide a manual that can assist archives in developing and implementing effective preservation management programs. An outline of good preservation elements is listed below. Your preservation policy and procedures statements incorporate these elements in part or in whole and can be helpful to your fellow archivists as they prepare their own individualized institutional programs. It is the plan of the committee that this resource be made available both via the Internet and in hard copy. A possibility is publication by SAA. However, we would want to have preservation policy and procedures statements in hand before submitting our proposal to the Publications Board of SAA. We ask for your help on behalf of our committee in its effort and on behalf of your fellow archivists as they take on a task for which you can provide a model. Please direct copies of your documents to either of the Co-chairs of the Education Committee as soon as possible. If you have questions please contact them as well.

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<http://lib.tcu.edu/www/SPCOLL/wright.htm>

Elements of the Manual

Preservation assessments are made to identify the current situation and needed improvements. They address: site, collections, policies, practices, procedures, roles and responsibilities.

Preservation policies articulate commitment of institution and staff to the integration of preservation concerns into all archival operations. They include policies for the following areas:

- Preservation Goals and Strategies
- Environmental Controls
- Interiors/Storage
- Exteriors/Buildings
- Acquisition
- Care and Handling: Paper-based Materials, Photographs, Artifacts, Audiovisuals and Electronic Records
- Disaster Planning
- Exhibition
- Mold
- Pest Control
- Housekeeping
- Public Access
- Security
- Staff and User Training

Preservation procedures carry out the policies. They imply action.

Environmental Control Procedures relating to:

- Monitoring
- Relative humidity/Temperature
- Air quality/Filtering
- Lighting
- Mold control
- Pest control
- Housekeeping

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Holdings Maintenance Program Procedures relating to:

- Preservation supplies
- Reboxing, refolding
- Humidification and flattening
- Custom housing
- Oversize documents

Preservation Priorities Procedures relating to:

- Collection condition survey
- Assignment of priorities

Reformatting Procedures relating to:

Appraisal and selection for reformatting

Prerequisite conservation treatment
Reformatting options (digitization, photocopying, preservation micro-filming, other)

Conservation treatment of individual items
Repair
Treatment
Deacidification

Notes From The Newsletter Editor

Sarah Koonts

The following column will serve as a sort of ad-hoc or catch-all for various news items and announcements for your consideration and input. You may know the old saying about how one should never watch sausage or legislation being made because you do not want to know what goes into making either. Well, add newsletter layout to that list because this issues has several dangling items left at the end. So, throw them in the grinder and that will complete our hot dog newsletter issue!



For those of you who could not attend the spring meeting in Greensboro, I wanted to pass along some news. Beginning with the March, 2000 issue of the newsletter, Randy Penninger from the University of North Carolina Charlotte will serve as the newsletter editor. In the meantime, I am always looking for ways to improve the newsletter. If you have any input on newsletter contents or format, please let me know.



At the spring 1998 meeting I announced that the quarterly newsletter information forms would be sent to people via e-mail, for the SNCA listserv subscribers, and everyone else would receive a hard copy. I intended to do this on a trial basis to see how the membership liked this change. So far I have not received any complaints about the system.

It saves us about three hundred twenty postage stamps a year. In my mind that is a big savings when you consider that about one hundred forty people receive the newsletter information form each quarter, and in return I receive about five to twenty-five replies. To keep this system running smoothly, please remember to do the following. Make sure I or the Membership Committee Chair (Sue Zolkowski) know of any change in your status, in terms of subscription to the listserv. The membership database notes those who subscribe to the listserv, so I can request mailing labels only for those who do not. The easiest way to keep us updated is to send me an e-mail or make sure you answer the question, "Do you subscribe to the SNCA listserv?" at the bottom of the yearly membership renewal form.



As I lay out this issue of the newsletter, I realize that I owe the membership an apology. I have not followed through on my responsibility to have the last two newsletters mounted on our website. I will not offer any excuses, other than to say that I simply forgot. That will be corrected with this issue. I will make sure that all three will be up on the website.

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If you read the messages posted to the SNCA listserv, you may have noticed that many of them are from me, trying to solicit contributions to the newsletter. My colleagues and husband might say that I missed my calling. I should have been an actress because as the deadline for each new issue arrives, I am prone to some version of this dramatic announcement, "I have nothing! No articles, no news, nothing!" My husband won't answer his phone at NCSU Special Collections two weeks before a newsletter goes to the printers. He fears it may be me, demanding he help me think of possible contributors for the upcoming issue.

Well, it is not as bad as that, but I did want to make a point. The institution of several features in the newsletter, such as a president's address, website abstracts, book reviews, and the abbreviated version of the Williams' Award winning paper do mean that I can count on some solid content for each issue. However, I always need suggestions on subjects for many of these regular features. Please do not be shy about suggesting books for review or volunteering to write something for the newsletter. I hope you enjoy the project, people, and institutional profiles as much as I do. Please do not hesitate to suggest a subject for an upcoming profile. It is your way to show off your project or institution, no matter how big or small, to our membership. You do not need to wait to send a contribution until you receive the information sheet. Send me an e-mail as you think of some news or suggestions for



the upcoming issue. I owe a big debt of gratitude to my committee members. They provide input on content, and they often write articles or regular features for the newsletter, often on short notice from me. In a few months Ed Southern, Publications Committee Chair, and I hope to gather all the committee members together (instead of a virtual gathering, as is the norm) to do a little planning on future newsletter content. Some ideas for new features or articles include news on regional Association of Records Managers and Administrators (ARMA) programs and news from SNCA committee meetings. As Tim said in his message, SNCA is YOUR organization. I want the newsletter to reflect your needs.



Finally, some items that come into the post office box make their way into my hands. These items include bulletins, newsletters, and meeting announcements from other organizations, mostly from North Carolina. Sometimes I post snippets of the meeting announcements on the listserv, but the other items usually do not make it into the newsletter due to space restraints. If anyone has a suggestion about how to disseminate this information, please let me know.



This ends the "hot dog" of an update on newsletter news. In the next issue we will feature another president's message, a profile of Tryon Palace, and a



Teleconference Rebroadcast

In the brave world of modern technology, events do not always happen as planned. Ironically, technical difficulties with the satellite prevented the joint SNCA/SHRAB/NCAAG teleconference "Archives Look to the Future: Planning and Issues for the 21st Century" from being seen across the state at the downlink sites on April 28, 1999. As a result, plans are underway to rebroadcast the teleconference, including the planned portion for



call-in questions and discussion. The rebroadcast will take place later this summer, tentatively in August, with all original downlink sites participating. The announcement of the rebroadcast date will be placed on the SNCA listserv, but for those without access to the listserv, please feel free to contact Boyd Cathey, NC State Archives, 109 East Jones Street, Raleigh, NC 27601. He also can be reached at 919-733-3952 or <bcathey@ncsl.



If you have not subscribed to the **SNCA Listserv**, you can do so by sending an e-mail message to listserv@listserv.ncsu.edu

In the body of the message type the message: **Subscribe SNCA-L** (your first name) (your last name). An example of that message would be: **Subscribe SNCA-L Sarah Koonts**



We're on the Web!
<http://www.RTPnet.org/~snca>

The website is a great place to find valuable SNCA information. Meeting information, newsletter issues, by-laws, and officer contacts all are posted on the site. The site also provides a great place to find links to other archival organizations, both in North Carolina and around the country. Bookmark the site today!

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